

Isle of Anglesey County Council	
Report to:	The Executive
Date:	25 April 2022
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service / Director:	Director of Function – Council Business / Monitoring Officer
Report Author:	Rhys H Hughes Deputy Chief Executive / Interim Head of Democratic Services
Local Members:	Not applicable

A –Recommendation/s and reason/s

In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.

The Executive is requested to:

confirm the attached updated work programme which covers **May – December 2022**;

identify any matters for specific input and consultation with the Council's Scrutiny Committees;

note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

Ch – Is this decision consistent with policy approved by the full Council?
Yes.

D – Is this decision within the budget approved by the Council?
Not applicable.

Dd – Assessing the potential impact (if relevant):		
1	How does this decision impact on our long term needs as an Island?	Not relevant.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	
3	Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.	
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.	
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	

E – Who did you consult?		What did they say?
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	

E – Who did you consult?		What did they say?
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
9	Local Members	Not relevant

F - Appendices:
The Executive's Forward Work Programme: May – December 2022

The Executive's Forward Work Programme

Period: May – December 2022

Updated 11 April 2022



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

** Key:*

S = Strategic – key corporate plans or initiatives

O = Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: May – December 2022

Updated 11 April 2022

<div> Subject & *category and what decision is sought Decision by which Portfolio Holder or, if a collective decision, why Lead Service Responsible Officer/ Lead Member & contact for representation Pre-decision / Scrutiny (if applicable) Date to Executive or, if delegated, date of publication Date to Full Council (if applicable) </div>							
June 2022							
1	Welsh Language Standards Annual Report 2021/22	Portfolio Holder with responsibility for the Welsh language.	Council Business	Dylan J Williams Chief Executive	Partnership and Regeneration Scrutiny Committee June 2022	Delegated decision June 2022	
2	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)		The Executive June 2022	
3	Corporate Scorecard – Quarter 4, 2021/22 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee	The Executive June 2022	
4	Revenue Budget Monitoring Report – Quarter 4, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive June 2022	

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5	Capital Budget Monitoring Report – Quarter 4, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive June 2022	
6	Housing Revenue Account Budget Monitoring Report – Quarter 4, 2021/22 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive June 2022	
7	Annual Report of the Statutory Director of Social Services on the effectiveness of Social Services		Social Services	Fôn Roberts Director of Social Services	Corporate Scrutiny Committee June 2022	The Executive June 2022	Full Council Date to be agreed
July 2022							
8	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)		The Executive July 2022	

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September 2022							
9	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)		The Executive September 2022	
10	Corporate Scorecard – Quarter 1, 2022/23 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee	The Executive September 2022	
11	Revenue Budget Monitoring Report – Quarter 1, 2022/23 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive September 2022	
12	Capital Budget Monitoring Report – Quarter 1, 2022/23 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive September 2022	

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13	Housing Revenue Account Budget Monitoring Report – Quarter 1, 2022/23 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive September 2022	
14	Social Services Improvement Programme Progress Report		Social Services	Fôn Roberts Director of Social Services	Social Services Improvement Panel / Corporate Scrutiny Cttee Dates to be confirmed	The Executive September 2022	
October 2022							
15	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)		The Executive October 2022	
16	Annual Performance Report 2021/22		Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee October 2022	The Executive October 2022	Full Council Date to be agreed

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November 2022																			
17	The Executive’s Forward Work Programme (S) Approval of monthly update.		The approval of the full Executive is sought to strengthen forward planning and accountability.		Council Business		Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)				The Executive November 2022								
18	Corporate Scorecard – Quarter 2, 2022/23 (S) Quarterly performance monitoring report.		This is a matter for the full Executive as it provides assurance of current performance across the Council.		Corporate Transformation		Carys Edwards Head of Profession – HR and Transformation		Corporate Scrutiny Committee		The Executive November 2022								
19	Revenue Budget Monitoring Report – Quarter 2, 2022/23 (S) Quarterly financial monitoring report.		This is a matter for the full Executive as it provides assurance of current financial position across the Council.		Resources		Marc Jones Director of Function – Resources / Section 151 Officer		Finance Scrutiny Panel		The Executive November 2022								
20	Capital Budget Monitoring Report – Quarter 2, 2022/23 (S) Quarterly financial monitoring report.		This is a matter for the full Executive as it provides assurance of current financial position across the Council.		Resources		Marc Jones Director of Function – Resources / Section 151 Officer		Finance Scrutiny Panel		The Executive November 2022								

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21	Housing Revenue Account Budget Monitoring Report – Quarter 1, 2022/23 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive November 2022	
December 2022							
22	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services)		The Executive December 2022	

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